

Minutes and proceedings of the meeting of the Town Council of the Town of Hope, Indiana.

Be it remembered that the Town Council of the Town of Hope, Indiana, held called meeting at the Hope Town Hall in said town at 5:30 p.m. on February 2, 2015.

A quorum was declared based on the presence of the following council members: Paula Pollitt (President), Clyde Compton, Jerry Bragg and Greg Sims. Clerk Treasurer, Diane Burton was also present. Absent: Jonathan Titus (Vice President).

Purpose of meeting: Working Session

The meeting was called to order by Paula Pollitt.

APRIL 18TH CAR SHOW EVENT FOR ALZHEIMER'S

Justin Cuneo said, we are from Columbus Signature Academy and this is our Senior Project. We are doing Cars for a Cure, which is a car show. We are hoping to hold it on the square. We wanted to have it on April 18 at 11:00 a.m. to 5 p.m. That is our ideal time, but that can change depending on what is going on that day. We are going to have music, food, prizes, and raffles and stuff like that. There will be a \$10 entr  e fee for cars. There will also be motorcycles there so it will be \$5 for motorcycles. It is free to the public but donations are recommended because all the proceeds that we make are going to Alzheimer's Association. I am going to school at the end of this year to be a graphic designer so I made this example flyer here and we already have a few sponsors. My dad, MLT Innovations, being one of them, Loose Custom Installs. I'm waiting to hear back from the Alzheimer's Association to see if they can help us with anything. My dad has agreed to sponsor us with bar-b-que, so he wants to cook bar-b-que for the event. We will have more information as this goes along and get the final details down. I made a little mock up sketch where we would be. Around the edges there are still places for people to get through the square, drive around the actual corners, so it would just be the two inner parking spots all the way around to this side. I'm not sure if we need a "yes" or "no" on that. It is depending on the policies here. The announcement area, if we could use the gazebo, I have contacted a couple of friends who have announcement equipment who have really good speakers and we could hook up a microphone to that if there is not one available, of course that can be changed. Ben Long stated we all have mentors. My mentor is Katie Carlyle, she specializes in advertising, from Columbus. Her mother owns Picker's Paradise. She works there as well. She has a really good outreach in the community. Justin stated my mentor is Jeff Yarnelle. He does a lot of food things in Hope and puts on multiple car shows. He gave me a lot of tips for that kind of stuff. Adam Shafer's mentor is Craig Kessler. He is head of Kessler Investments here in town. They do a lot of stocks and stuff like that. So we have a wide variety of business and creative people. We are still reaching out to get more sponsors. We know it's going to cost more money, so we are trying to get as many sponsors as possible so we can have a really good event. Ben stated so, we have planned out a rough mock-up of our financial budget. We are looking to spend anywhere between \$1,000 - \$1,200. Most of that we anticipate is coming from our sponsors and friends and family but it is also coming out of our own personal budgets being our senior project and trying to push it to be a good event. As Justin said, we have a PA system, the gazebo as a stage, so we don't have to worry about that cost. We have to supply the vendors with their area. Just stuff along those lines that we are anticipating. Justin said, for live entertainment we have a bunch of people who play music live. If anybody has any suggestions, let us know at the end, for any live music. For advertising and fliers we are contacting the big printing things in town but I also work at Office Max in town. I actually work in the print center so I can actually get my discount for the printing of the fliers and stuff like that, big banners. That's always a good plus. Instead of the regular gold trophies we are going to take, so it will hit more home for the car people, we are going to take actual parts for cars and weld them together and make trophies out of that. We are hoping to have a raffle, but we are not too sure depending on how much we actually raise for it. For income, Hugh works at Subway so he is going to be contacting one of the main managers and do a Subway night and we get a certain amount of proceeds if they mention our car show there. At Chipotle night they do that, too. We do that a lot through our school. Crab Sunday, like Kick Starter, Indy Go/Go, GoFundMe will pretty much make a website and

tell them what our event is and what it is helping and they can donate towards it and maybe get something out of it, sponsors and personal monies with odd jobs, trying to save some money for it. We do have some questions about it because we're not too sure on the policies for insurance. We don't know if there has to be certain insurance thing for the event and the road closings, so I didn't think we were going to close any of the roads around there because we are still leaving those lanes open but maybe direct traffic differently so one is in and one is out. I am honestly not too sure about that. Any information about past vendors that have worked with Heritage Days or any of the other major events in town that might want to vend at this with homemade goods or stuff like that and just parking. Those are pretty much our main questions. Paula asked if it was available that day. Diane replied, yes. Mel indicated that David would be the person to talk to about the roads closing and what you need there. Paula said, and Matt to see if it's ok. Matt said, the only problem I see with closing the road. You're not going to be able to close down the West side. Justin stated he completely understood that. We just put the little line there. If those are not available it can just be these. Matt said, as far as all this we can close this down for them, like we do Heritage Days and make it one way around the square. I don't have a problem with that. We can get barrels and our barricades and do that for them. Greg asked do you have any idea how many cars you are going to have. Justin stated, if no one knows how many spots there are, we are going to go out there and figure out how many spaces there are and have a limit to that and kind of section it off like where everything is going to be at, but from what I saw on this, there are 80 or so spaces in that area, so we are kind of limited to that number or maybe a little lower. Paula asked, have you talked to Gary Bailey. Paula indicated that he has sponsored car shows for the Community Center so he would have a lot of good information on people that have cars, on what to do. Bruce Neal indicated that NAPA put on car shows, one of the biggest car shows I've ever seen in Hope a few years back. You might talk to Roger at the NAPA store and maybe he can give you some ins and outs on what's going on. Paula said Gary can probably help you with the insurance thing too. Diane indicated that you will need to provide insurance and the Town of Hope will need to be listed as an additional insured. Jim Kelly asked if there was someplace they could go locally. Diane answered, McCarty & Miller here on the square. Other suggestions were given to the group as well. Jim Kelly suggested a 50/50 raffle. Mel stated she wanted to commend them for the great presentation. Randy Sims stated construction on the park will start hopefully this week. Mel suggested they ask the Community Center to use their space. Bruce suggested flatbed semi or flatbed truck for the stage. Cindy stated if they are going to do a raffle, don't forget to check with state for a gambling license. Ben stated we do want to have live music if possible. Jim Rudicel suggested a DJ to save money. Paula indicated that they needed to clean up following the event. Justin confirmed. The Council approved the event to be held on the square.

CELL PHONE STIPEND FOR FULL-TIME EMPLOYEES

Paula Pollitt said I thought I would let you guys know that our new committee went from a retirement committee to a personnel committee so that we could talk about personnel policies and retirement and some of the other benefits that employees get. So, we had our first meeting and there were two things that came out of our first meeting. One of them came from David and his thought, which I think you have in front of you, is we had talked as a council at one point about employees carrying cell phones. Someone had mentioned us purchasing cell phones and I think that got nixed. But if an employee carries a cell phone then we also thought, as a committee, we discussed the fact that they should be reimbursed for that. So, what David came up with, was just depending on their gross income, give them 1% of their yearly salary per check. So, if they made \$10,000 a year they would get an extra \$3.84 on their check for using their cell phones. Does that make sense. This would require an ordinance change. The ordinance says they have to have a phone at their residence. That's where a cell phone would fit into that. That was brought up, too. They have to have an actual in-home phone. As long as they have a cell phone because home phones are going away. That was one of the things, to see if we wanted to do an ordinance to that effect to see if we could reimburse the employees for using their cell phones for business. So, what are your thoughts. Greg said, so, if a department head makes \$50,000 a year he is going to get \$50. Paula replied, no, he is going to get \$19.23 on his check, which is about \$38.50/month. Diane clarified that it is \$500/year. Paula said, 1%. We have to be able to get a hold of them somehow and when you are on call we need to get a hold of them so if

we require that, we should try to do something for reimbursement. So, I guess what the committee is asking is, is it ok with you guys, on a vote, to say is it okay to look at this and work on this as an amendment to our personnel policy as an ordinance amendment. Does that make sense. Are you all with me tonight. Diane asked, who would receive this benefit. Is it full time employees or any full time employee who is required to have a phone. Mel said, I am not requesting it for me. Diane said, as far as an ordinance that is something we may want to clarify. Mel said, I think it's for Matt and his officers and David and his full time. Paula said, it is the ones, the people who are paid, the paid officers, yeah, even if they are part time, and they are working they still have to have a phone. Of course, their salaries would be less, so they wouldn't get as much. Am I thinking right, Matt. Matt confirmed. Clyde said, these employees are really on call 24 hours a day, aren't they. Paula said, yeah. Clyde said, so I think that would be more than worth it. Jerry said, I agree. Mel said, compared to other towns, this is quite a bargain. It is kind of ironic, right before that I'm on that list serve for town managers through IACT, Indiana Associate of Towns and Cities. Most of these towns are buying their phones for them or paying their full bill and that's just too much. I really thought David came up with a great solution. Paula said, Cindy, is that something we could do. Cindy said, yes. Diane said, it needs to be more clarified because you are not intending it to be for Debbie. Just the utility workers. Paula clarified those who have to be available by telephone. Greg asked how would that work with the situation right now where we are paying the police department, some reserves, to cover shifts. Matt clarified that it is just for full time employees. Greg said, that's something that Diane just brought up but what I thought I heard Paula say, because David has some part-timers people up there. Paula said, they are on call. Greg stated I think it's a good idea, but I think there needs to be some definition in there on who is eligible. Paula asked, do you want us to take it back to the committee and discuss it some more. Greg said, probably, I think so. Paula said, we can do that. Greg said, I think you are going in the right direction with it. Paula said, ok. We have a meeting in a couple of weeks, so we will ask about that.

PAULA POLLITT, RESIDENCY REQUIREMENTS

Paula continued, the other thing we discussed is the residency requirements for the police officers. Right now it is at two miles. Utilities at five miles. What the committee is suggesting is that they both be at five miles and it is a little bit easier to find applicants when it is five miles instead of two miles. I think if we kept them both the same is what the committee came up with to ask you. Clyde asked, is there a reason that there is a mileage to start with. Matt replied, the reason is, Hope is not like a bigger town where they have ten officers on. We are back-up sometimes and we have to be close in case somebody needs something in a moment's notice and we gotta go. Two miles, if you guys go out here, it is hard to find a good quality house within a two mile range sometimes. My wife and I looked for ten years before we finally ended up settling right here on State Road 9. But I'm assuming that's why residency restrictions were put in. Greg said, I figured it would be response time. The police would probably be more important to be able to respond a little quicker than the utility. That might be the difference in the two and five. Mel said, Paula, I think David might want to hold off on his because he was even thinking maybe if he could stretch his, like you said, drag it a little further to capitalize on Columbus. I think this was just Matt's. Paula said, at the present time, it matches what the utilities has. The utilities has five miles right now. Mel said, down the road, David wanted to reflect on it a little bit and ask at the next meeting. Clyde said, doesn't that restrict you of hiring somebody in that small of a radius. Matt said, it really does and with this application process that we went through, we let people know, if you get hired, you have this long before you have to move and we actually had one guy that was very qualified, he was RA certified police officer working part-time for the Alexandria release department and living at Tipton Lakes and he flat out said, he is not moving. Paula said well Tipton is a little far. Mel said and he works in Alexandria. Paula said so, what do you guys think. Jerry said I wouldn't be opposed to letting him move it back because, like he said, he's going to have more variety. You are already limited when you talk two miles around this town. Like he says, you only have so many houses. Matt said like I said, it's very hard to find quality houses for sale if you are trying to move. Bruce Neal, Fire Department, stated for the longest time our by-laws call within two miles with the firehouse and we had some other people that were qualified fire fighters and people who had some enthusiasm so we opened it up to where our coverage area was. Granted they don't get

there as fast as if they are a few miles in there but if they wanna come and help we need their help. Jerry said, that's my thought on it. Clyde stated I think it ought to be stretched out to five miles. Paula asked Cindy how it needed to be done. Cindy said I think we are going to do an amending ordinance. Cindy said, just give me the go ahead to do it and then you can build on that and vote on that. So, we are talking about five miles around the perimeter. I do think the mileage, just from what I've seen is a better way to go than a time-frame response because people, you can't gauge that, and people are always pushing that. The council agreed for Cindy to work on the ordinance.

MATT TALLENT, POLICE DEPARTMENT UPDATE

Matt stated I just wanted to present you guys, I think you got the letter that I presented to Jason this morning. We did our physical agility, written test and interview process over the weekend. We had 16 co-applicants, 14 showed up for the physical agility, 12 finished the physical agility, 6 passed the written test, one ended up being 20 years old and couldn't be interviewed so we interviewed 5 as of Sunday. One didn't show up for his interview. He called and apologized and said he changed his mind. Jason Tucker is the one we ended up deciding on to hire full-time. Paula asked, what about his drug test. Matt said, I will schedule his drug test immediately. Jason has been a reserve for about 4 ½ years. He does have a college degree. He left here for about two years and finished his college degree up and came back. He does live within city limits. He actually lives about 100' that way. Mel said, that's a good response time. Paula stated so he's already a reserve. Matt confirmed. Paula said so he has already been drug tested. Matt confirmed. Matt stated he can start immediately. He is starting tomorrow at 9:00. Jason was born and raised in Hope and he's very loyal to Hope.

DAVEY CONTRACT FOR TREES

In David's absence Mel stated I think this is pretty self-explanatory (the letter David provided to the council). He recommends staying on course for saving the Ash trees. This is not an invoice but just a contract for services. We skipped the fertilization this year which was \$3500. The council approved the trees.

QUOTE FOR METERS

Diane voiced concerns with the water project going on. I suggest waiting on that. We had a meeting Friday and we may end up having to pay for ARA services which is going to be \$48,000. I have a call in to find out if that is something we can roll into the SRF loan but I haven't got an answer on that. Another thing too that was brought up is with SRF, they'll do the loan for a certain amount and if there is any money left, it's yours. There may be a pocket there and that would be a good use of those funds. Council agreed to wait on the meters. Mel stated it went really well with SRF. We're third on the list. Mel complemented Trena, Tony and Steve. She stated they are amazing professionals.

UPDATE ABOUT MAIN STREET (OCRA)

Mel Fox stated we do have our main street board set up. It is: Dr. Sweet, Ken Patton, Jim Kelly, Barb Johnson, Ashley Norman, Jean Marr Wilkens and Michael Dean. They will be the voting members. We will be an umbrella or division under Heritage of Hope. The good news is on February 26th Shae who is the Indiana Main Street Program Manager with some of her staff are actually coming to Hope. So far the process is looking good for us. We're pleased with that. We are putting together an ex-officio board too. Trena will be on that, Paula, Diane and I've asked Chris Ogle, County Council Member, and our commissioner. We keep just missing each other's calls. We are like I said on track for Main Street.

TOWN HALL BUILDING COMMITTEE

Mel Fox said well if you feel comfortable, I finally got that committee put together and the Town Hall Building Committee that I would like to recommend is: Diane Burton, Matt Tallent, Ken Patton, Jerry Bragg, Tim Shoaf, and we are going to ask a representative from the Bartholomew County Historical Society. I think it might be Julie

Hughes, but they are moving to another building, etc, but we will have somebody from that organization. Also, Jessica Deckard Brown, Brenda Tallent, Jim Tedder and Trena Carter. I tried, again, to look at what different people bring to the group, like with Jim being with the school and that he was a contractor from Indianapolis, I don't know about that Jerry Bragg, I don't know why I put him on there (laughter). I think I did email you that Trena did, at least, get the application grant done for Cummins. I think this group is very excited. The council agreed to the committee. Mel said, okay, thank you. We will wait now until we hear from Cummins.

Paula asked, does anybody have anything else for the agenda. Mel said, well, real quick, while we are here and Randy, you are our go to, what should we do about the park this summer in scheduling events. Again, I think of the Community Center. I will try to contact them tomorrow. That is an option for some things, but what kind of time frame would you want us to hold off on. Randy said, I hope we are done by the 4th of July, the Old Fashioned 4th of July. It could be earlier than that. It depends on how quick we get, right now we are over budget. We need to find some money or cut the project down. We are going to meet this week to talk about it. Greg asked are you going to barricade it off. Randy said we talked about that, we don't have anything in the budget to barricade it off. Greg said because you are going to have holes and it's going to be rutted up and trenched. Randy said it depends on how quick the contractor gets in there. He could set the posts and meter, he could bury all the holes. Greg said I was thinking about that when these guys were giving their presentation about using the inside of the square, or inside the park. Randy said there is nothing in the budget about that, but I know when Tim was asking, you know, we haven't even thought about how we keep people out because there are going to be holes and stuff like that, so there is going to be some liability and we don't want anybody getting hurt. Jim Kelly said, Dave Clouse, do you have any plywood or can you require the contractor to secure the holes with plywood, at least in the more, pathways or areas that would be more likely to be walked through or does that open up another can of worms. Paula said, I think that would be an insurance issue, maybe. Randy said you should put something down that you couldn't pick up. I don't think plywood would be, you know. I will have Brian here again and see what we can do to secure the area, but there's nothing in the bid for security, basically.

Jim Rudicel asked we have been hiring police officers for the police department and everything. Has there been any thought or work done on finding an EMT, Emergency Medical Team for the firehouse and emergency response. Paula said that's up to the fire department because we don't take care of the fire department. That would be a question for them. Jim said I don't know who to get a hold of. Paula said the gentleman sitting right behind you. Mel said you gentlemen feel free to talk. Jim said I can do that. Bruce Neal said I am always open to anybody who wants to be an EMT and we pay for your training and there you go.

Meeting adjourned at 6:10 p.m.



Attest








